



news and information
for employees of the
City of Saint Paul

April 20, 2001

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Mayor

Norm Coleman

Councilmembers

Dan Bostrom,
President

Jay Benanar

Jerry Blakey

Christopher Coleman

Patrick Harris

Kathy Lantry

Jim Reiter

City Update

170 City Hall
Saint Paul, MN 55102
editor 651-266-8700
fax 651-266-8689
city.update@ci.stpaul.mn.us
www.ci.stpaul.mn.us/cityupdate

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City Update

www.ci.stpaul.mn.us/cityupdate

Home Tour is May 5th-6th

Are you sick of hearing about wind chill temperatures? Feel like you'll never see a robin again? Long for a warm breeze to brush your face? Take heart, keep the faith! Spring is on the way. It's a sure thing because on May 5th and 6th, the 14th Minneapolis/Saint Paul Home Tour will open over 60 houses in neighborhoods in both cities.

The home tour showcases urban living and consistently draws over

60,000 people from all over the Metro area. This year, Saint Paul has over 20 homeowners who will open their houses to display the charm and distinctiveness of city homes. Although a few houses are newly constructed, most are older homes that have been extensively renovated.

The success of the tour depends on several factors. One of the most important things is the willingness of volunteers to give a few hours to staff a home. Will you help out with the

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Deferred Compensation Information Sessions

The State of Minnesota Deferred Compensation Plan (MNDPCP) is an easy, "automatic" way to save for retirement through payroll deduction. It's available to all City employees, and allows you to set aside a portion of your income and accumulate it on a tax-deferred basis, which means that less of your salary is subject to current income tax. Your savings and investment earnings accumulate tax-deferred until you start drawing from

**April 27, April 30, May 1, or May 8,
12:00 noon, Room 42 City Hall**

**May 11, 7:30 a.m., 1100 North
Hamline, Como Shop Carpenters' Garage**

**May 21, 7:00 a.m., 289 North
Hamline, 2nd Floor Training Room**

**May 22, Noon or 3:30 p.m., 891
North Dale, 2nd Floor Training Room**

If you want help completing enrollment forms; need assistance with making changes to your current deferred compensation payroll deduction; would like to review your



Minnesota State Deferred Compensation Plan

the plan at retirement. When you contribute to the plan, the amount of your take-home pay is reduced only about 70 cents per dollar invested.

You can learn more about the MNDPCP by attending one of the following 15-minute group presentations, which will be followed by a short question/answer period:

personal account information and discuss changes; or have questions about deferred compensation withdrawal options at retirement, you can schedule an individual appointment with an NBI/Ochs representative.

Sign-up sheets for the individual appointments will be available at all

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www.ci.stpaul.mn.us

Places to go. Things to do.

ilovesaintpaul.com

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of the group presentations, or you can contact David Westman at 1-877-457-6466 (option 4) or via e-mail at dwestman@nbicohs.com. Attendance at the presentation and/or individual meetings must be on your time; not City-paid time.

You can enroll with the MNDPCP any time during the year! Enrollment forms will be available at each group presentation, or by calling 1-877-457-6466. Enrollment forms and other helpful information, including a Retirement Income Planner, are on the web at www.mndcplan.com.

If you are currently enrolled in the plan, please remember that changes to your investment allocations must be done through the MNDPCP web site or via telephone at 1-877-457-6466.

You can obtain a PIN number to access your account information on-line by calling 1-877-457-6466 (option 0) or via their web site in the "Account-On-Line" section. Your PIN will be mailed to you in 10-14 business days. The web site also has a great Withdrawal Quote System, an interactive program that allows you to determine your payout amounts based on account values and future deposits (no PIN required).

Daughters Day Reminder

Thursday, April 26th, is Take Our Daughters to Work Day. On this day, girls and young women visit the work sites of parents and other adults to learn more about jobs, careers, and other life options. Although the event was started to give girls an introduction to the workplace, boys and young men have recently started participating, too. They are certainly welcome to attend.

Please confer with your supervisor or manager about having your young person spend time in your work.

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home tour? There are three shifts available: 9:30 am - 1:30 pm and 1pm - 5:30 on Saturday, May 5th, and 12:30 pm - 5:30 pm on Sunday, May 6th.

Please call the Home Tour Hot Line at 651-266-6562, to request an application. Information is also online at www.hometour.org.

5K Walk/Run April 21

Como Zoo & Conservatory's Fourth Annual Earth Day 5K Run/Walk will take place on Saturday, April 21st. Racer check-in starts at 8 a.m. and the 5K will begin at 9:30 a.m. at Como Zoo and Conservatory. The course will take racers through historic Como Park, then back to the Zoo, where snacks will be available to all

participants. Awards will be given to the top male and female finishers. This is a great event for the entire family! Entry fees are \$10/child or \$15/adult in advance or \$10/child or \$20/adult on race day — all include a great T-Shirt and proceeds will benefit Como Zoo and Conservatory. For more information or a registration form e-mail or call Jennifer at (651) 487-8232.

City job openings as of April 20th, 2001

Application deadline	Job title	Bi-weekly or hourly salary rate	Exam date
Open	Architect I - BOE	\$1543.14	See Job Ann
Open	Architect II - BOE	\$1736.21	See Job Ann
Open	Clerical Assistant BOE (part-time)	\$9.00 per hr	See Job Ann
Open	Conservatory Attendant (permanent/part-time)	\$9.17 per hr	See Job Ann
Open	Emergency Communications Ctr Telecommunicator	\$1375.98	See Job Ann
04/24/01	Environmental Health Inspector Supervisor (prom)	\$1550.12	See Job Ann
04/30/01	Fire Equipment Operator (prom)	\$1587.51	05/08/01
Open	**Food Service Assistant (part-time)	\$9.01 per hr	See Job Ann
Open	Food Service Helper (part-time)	\$8.00 per hr	See Job Ann
Open	Golf Ranger (seasonal/part-time)	\$6.32 per hr	See Job Ann
Open	IS Information/Technical Analyst I	\$1201.32	See Job Ann
Open	IS Information/Technical Analyst II	\$1397.98	See Job Ann
Open	IS Information/Technical Analyst III	\$1550.12	See Job Ann
Open	IS Systems Support Specialist I	\$1085.87	See Job Ann
Open	Life Guard (temp/summer employment)	\$7.75 per hr	See Job Ann
Open	Park Aide (temp/part-time)	\$7.86 per hr	See Job Ann
Open	Parking Enforcement Officer	\$896.80	See Job Ann
Open	Parks & Recreation Assistant (seasonal/part-time)	\$5.50 per hr	See Job Ann
Open	Police Security Ranger	\$9.18 per hr	See Job Ann
04/30/01	Project Management Technician (prom)	\$1201.32	05/02/01
04/23/01	Public Works Technician I (prom)	\$1201.32	05/01/01
Open	Recreation Leader (permanent/part-time)	\$8.81 per hr	See Job Ann
Open	Refectory Attendant (seasonal/part-time)	\$9.17 per hr	See Job Ann
Open	Senior Pool Attendant (seasonal/part-time)	\$9.25 per hr	See Job Ann
Open	Swimming Pool Supervisor (seasonal/part-time)	\$10.75 per hr	See Job Ann
04/27/01	Tree Worker	\$19.07 pr hr	See Job Ann
04/30/01	Video Production Supervisor	\$1752.61	See Job Ann
Open	Water Safety Instruct (temp/summer employment)	\$8.25 per hr	See Job Ann

** This is a walk-in-examination. Do not submit a job application before the test.

Note: Call or visit the Office of Human Resources to receive the official job announcement for these positions. Location: 400 City Hall Annex. Phone: 651-266-6500 (TTY/TDD 651-266-6501) or visit the web site: www.ci.stpaul.mn.us/jobopenings. For jobs announced after April 12th, please call our 24-hour job line, 651-266-6502.